



KENYA TEA DEVELOPMENT AGENCY [HOLDINGS] LTD

REQUEST FOR PROPOSALS

TENDER REFERENCE	KTDA/161/2025
TENDER DESCRIPTION	REQUEST FOR PROPOSALS FOR SUPPLY, INSTALLATION AND COMMISSIONING OF PALLET RACKING SYSTEMS AND REACH TRUCKS AT CTCL KTDA MIRITINI WAREHOUSE COMPLEX PHASE II BLOCK D & E MOMBASA KENYA
TENDER REGISTRATION FEE	Kenya Shillings 5,000 or USD 40
MODE OF PAYMENT	Cash or Bankers Cheque payable to Kenya Tea Development Agency (H) Ltd, to be Deposited into the Agency's Bank Account at any Family Bank branch Account Number: 065000006071 Branch: Corporate-KTDA Plaza, Moi Avenue Nairobi

The Kenya Tea Development Agency (Holdings) Limited (KTDA) is the holding company for a group of subsidiary companies involved in the provision of various goods and services across the tea value chain in Kenya.

One of its subsidiaries, **Chai Trading Company Limited (CTCL)**, is currently constructing a warehousing facility at Miritini, Mombasa County. As part of the project requirements, the company intends to procure a **high-level pallet racking system** and **reach trucks** for stacking cargo within the warehouses.

KTDA therefore invites **sealed tenders** from reputable manufacturers and/or their authorized agents for the **supply, delivery, installation, and commissioning** of the pallet racking system and reach trucks.

The bid documents shall be prepared and submitted in **two separate parts** as follows:

- **Technical Bid:** Technical proposal providing confirmation of compliance with the minimum requirements specified in the tender document.
- **Financial Proposal:** Financial submission detailing the cost summary for the supply of the required items.

Interested and eligible bidders may obtain detailed tender documents from the **Procurement Office, 3rd Floor, Majani Plaza, Koinange Street, Nairobi**, during normal working hours upon payment of a **non-refundable tender fee**.

Alternatively, the tender document may be requested via email at **procurement@ktdateas.com**

Completed tender documents in plain sealed envelopes clearly marked with the **tender description and reference number** should be addressed to:

**The Chief Executive Officer
Kenya Tea Development Agency Holdings Limited
Majani Plaza, Koinange Street
Nairobi, Kenya**

and deposited in the **Tender Box** located at the **Ground Floor, Majani Plaza, Koinange Street, Nairobi**, on or before **25th November 2025 at 9:30 a.m.**

Tender opening will take place on the same day and will be conducted **virtually via a video link**. Login credentials will be shared with all participating bidders prior to the opening.

KTDA reserves the right to accept or reject any or all tenders, in whole or in part, without assigning any reason for its decision. **Canvassing will lead to automatic disqualification.**

For: CHIEF EXECUTIVE OFFICER